



46 Place Abel Gance - 92655 BOULOGNE CEDEX

CONTROLS DEPARTMENT

Internet : [www.france-galop.com](http://www.france-galop.com) – E-Mail : [controles@france-galop.com](mailto:controles@france-galop.com)

## **AUTHORIZATION OF TEMPORARY STANDING APPLICATION**

Dear Madam, Dear Sir,

Please find below the documents you must return to us in order to have an authorization to stay temporarily in France with your horses.

Please note that since 1<sup>st</sup> of January 2017 fees of 105 euros, all taxes included, are applied for the processing of your request for an authorization to train your horses in France.

Regarding this request, please send us the following information:

- the three pages below fully completed
- a clearance from your racing authorities about your license
- the race records for each horse, with the racing colours for the owners
- the list of your employees who will be in France
- the authorization covering the fees of 105 euros, all taxes included, for administrative expenses

All of this information is necessary to submit your request to the Stewards of France Galop.

Please note that all horses must be microchipped to be allowed to race in France. They must also be declared on our website, before their arrival in France. If you don't have internet access as a trainer, please contact us so we can send you the application form.

For horses imported from Italy, a Coggins test certificate must be provided for each horse imported into France. The test must be performed during the 14 days before import into France and the result has to be sent to us before your arrival in France.

Moreover, the passports must be registered with France Galop after your arrival in France.

Please send passports of the horses and set of markings drawn by a French vet to us.

Fees for the registration of the passport are required (62.40 euros TTC by horse).

You must have your racing authorities send to France Galop for each horse, either a Racing Clearance Notification for the duration of your stay in France, or the export certificate.

Best regards,

Dr Stephanie Chapman  
Responsable du service Contrôles

## REQUEST FOR TEMPORARY STAY IN FRANCE

Documents to be provided by the requester for a temporary stay in France  
(Article 33 du Code des Courses au Galop)

Cover Letter translated into French

Curriculum Vitae along with an Identity Document

Required practical experience:

Have experience of a minimum of 150 starts and a minimum of 15 victories in the country of origin before the stay in France;

Provide the list of performances for the last 12 months.

Letter from the racing authority of the country of origin stating that the trainer holds a valid license as well as:

Latest sanctions against the trainer during the last 5 years;

Confirmation that the horses named in the request for temporary stay are in fact listed with the trainer (resulting from a recent case);

Total number of horses reported with the racing authority (in order to determine the proportion of horses coming to France).

A deposit of 1 300 euros in the trainer's account (as is the case for license requests in France and which will be freed only at the end of the temporary stay in order to avoid payment defaults especially to training centers).

Contact details and a copy of an Identity Document of the representative of the trainer who may work in France temporarily. His/her Curriculum Vitae mentioning their experience.

Obligation concerning detached personnel:

Obligation for the foreign trainer to provide the proof of his dealings with the SIPSI teleservice of the Ministry of Work to declare his foreign staff which remain subjected to a foreign work contract that must also respect the working conditions of French law = the declaration form must be filed before the arrival of any employees.

## AUTHORIZATION OF TEMPORARY STANDING APPLICATION

**Trainer**

Surname : .....

First Name : .....

Address : .....

Postal Code : ..... Town : .....

Phone : ..... Mobile : ..... Fax: .....

Email : .....

**Temporary Standing Place**

Address of Boxes : .....

Training Center : .....

Responsible for training in France, during your entire stay :

Phone : ..... Mobile : .....

Trainer employees present in France :  Yes  No

If yes, name and surname of the employees :

Number of horses in France : .....

Date of Arrival : .....

Date of Departure : .....

Reason for your request : .....

**The list of the horses must be completed on the next page.**

**I, the Undersigned, ..... declare that I accept the rules of the use of the training tracks and will inform France Galop if horses are added or subtracted from this list.**

At ..... Date .....





**AUTHORIZATION CONCERNING THE FEES FOR A REQUEST OF  
TEMPORARY STANDING**

I, the undersigned, .....  
hereby request France Galop to take the fees of 108 euros, all taxes included, from my account ..... deposited in their Establishment, following my request to train temporarily my horses in France.

In addition, I undertake to regularize my France Galop account, if the latter is not sufficient to cover the fees. (bank statement below)

Done at :

The :

Signature

# FRANCE GALOP

## Our Bank Information

**BANK :** **SOCIETE GENERALE**  
**PARIS RIVE GAUCHE ENTREPRISES**  
Boîte Postale 117  
75722 PARIS CEDEX 15

**Bank Code** : **30003** **Office Code** : **03764**  
**Account Number** **000 501 000 16** **Clé RIB** : **37**  
**favour of** **« FRANCE GALOP »**

**IBAN** **FR76 30003 03764 00050100016 37**  
**SWIFT CODE** **SOGEFRPP**

**N.B. : Please note on the Bank form, your France Galop's account number (login with six numbers) and the purpose of your bank transfer.**